

GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU

Minutes of Meeting

A meeting of the committee constituted to implement the action plan of Cyber Jaagrookta (Awareness) Diwas was held on 29/11/2021 at 2:00 pm under the chairpersonship of Principal Prof (Dr.) Sangita Nagar.

The following points were discussed and resolved in the meeting:

- A seminar on Cyber Crime Awareness will be conducted on 1st of December, 2021 at 11:30 am in the college auditorium by the department of computer applications in collaboration with IQAC.
- Er. Vikas Razdan, Cyber Warrior and Cyber Security Expert from Jammu will be the Key Note Speaker in the event.
- A bouquet/memento will be purchased from the market after thorough market survey for the presentation to the guest.
- Refreshment @Rs. 30/head shall be served to the guests, organizing committee members, class IV employees involved and student volunteers.
- A flex banner will be prepared to display the Cyber Jaagrookta (Awareness) Diwas campaign.
- During the event all the Covid-19 protocols shall be observed.

The meeting ended with vote of thanks to the chair.

1. Dr. Suresh Bhat (Convener IQAC)
2. Prof. Rohit Gupta (Nodal Officer Cyber Jaagrookta (Awareness) Diwas)
3. Prof. Ambica Kumari
4. Prof. Rajinder Kumar
5. Prof. Mamta Kundal
6. Dr. Ashok Kumar

Principal
29/11/2021
Govt. College for Women
Gandhi Nagar, Jammu

GOVT PG COLLEGE FOR WOMEN GANDHI NAGAR JAMMU

Report of seminar on cyber crime awareness under the series of Cyber Jaagrookta (Awareness) Diwas.

Dec 1st, 2021. Department of Computer Applications Govt P.G College for Women Gandhi Nagar Jammu in collaboration with IQAC organized a seminar on cyber crime awareness under the series of "**Cyber Jaagrookta (Awareness) Diwas**", to strengthen the cyber security for the prevention of cyber crime. The program was held under the patronage of worthy Principal Prof. (Dr.) Sangita Nagari. She applauded the Ministry of Home Affairs and Higher Education Department J&K for implementing the scheme called "Indian Cyber Crime Coordination Centre (14C)" to deal with cyber crime in coordinated and comprehensive manner. She laid emphasis on such awareness programmes on cyber security and since internet is widely used by the people in their day to day lives, it is necessary to spread awareness among the students for safe and secure use of these platforms.

Dr. Suresh Kumar Bhat, Convener IQAC of the college delivered the welcome address on the occasion and briefed the students about the programme. Er. Vikas Razdan, Cyber Warrior and Cyber Security Expert, was the key note speaker. In his talk he deliberated about dark web, cyber crime information, Internet of Things, Smartphone Risks, online transaction risks, social media vulnerability, cyber bullying, cyber stalking, cyber rights, etc. The session was very interactive and both faculty and students actively participated and got awareness about the cyber crime and security. A total of 107 students attended the seminar.

The whole event was organized by the committee constituted for Cyber Jaagrookta (Awareness) Diwas which includes Prof. Rohit Gupta (Nodal Officer), members viz. Prof. Ambica Kumari, Prof. Mamta Kundal, Dr. Ashok Kumar, Prof. Rajinder Kumar and Prof. Poonam. The compeering of the event was done by Prof. Ambica Kumari and Prof. Mamta Kundal delivered the vote of thanks. The technical support for the event was provided by the Department of Computer Applications.


Principal

Govt. College for Women
Gandhi Nagar, Jammu


Nodal Officer

Minutes of Meeting

A meeting of IQAC members and Department of Food Science and Technology was held in the chamber of the Principal Dr. Sangita Nagari on 6th December 2021 at 12:30 pm.

Agenda of Meeting

To organize one day Poster making competition in the Department of Food Science and Technology in collaboration with IQAC.

Members Present

1. Dr. Suresh Bhat
2. Dr. Anuradha Gandotra
3. Prof. Irvinder Kour
4. Dr. Shalini Sharma
5. Prof. Anjali Bhat

Discussion

The following decisions were taken in the meeting.

1. One day Poster making competition will be organized by the Department of Food Science and Technology in collaboration with IQAC.
2. Keeping in view the ongoing COVID pandemic, it was decided that a poster making competition shall be organized on the theme "Food Safety and Health".
3. Students from B.Sc 3rd and 5th semester will participate in the event and also bring their own material for poster making.
4. Students will be given 1st, 2nd and 3rd prizes based on their performances.

The meeting concluded with a vote of thanks to the chair.




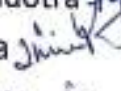
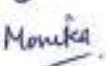


Coordinator, IQAC



Principal

The meeting concluded with a vote of thanks to the chair.

1. Dr. Suresh Bhat 
2. Prof. Irvinder Kour
3. Prof. Anjali Bhat 
4. Dr. Anuradha Gandotra 
5. Dr. Shalini Sharma 
6. Dr. Monika Hans 


Coordinator, IQAC


Principal

ACTION TAKEN

A meeting of IQAC was held in the chamber of Principal Dr. Sangita Nagari on 10th Dec 2021 to review the action taken in the previous meeting. The members present in the meeting were informed that P.G Department of Food Science and Technology in collaboration with IQAC has organized one day Poster making competition in the department of Food Science and Technology on 8th December 2021. Dr. Irvinder Kour, HOD, Home Science, Dr. Anjali Bhat and Dr. Vasudha Choudhary, HOD, Zoology were the Judges for the event. Around 13 students participated in the event. Ms. Tanmeet Kour, bagged 1st prize where as 2nd and 3rd prize were bagged by Tanu Thapa and Tamana Devi respectively.

The meeting ended with a vote of thanks to the chair by Coordinator IQAC.



Coordinator, IQAC



Principal

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 13th December, 2021 (11:00 AM)

Venue: Principal Chamber

Chairperson: Dr. Sangeeta Nagari

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora
9. Prof. Rohit Gupta

Agenda of the Meeting:

The agenda of the meeting was to discuss activities to be performed (action plan) under the aegis of Cyber Jaagrookta Awareness (Diwas) as instructed by the Department of Higher Education vide No: HE/DC/2021/ 814.

Consents :

- All Seven Criterion Conveners were asked to give suggestions regarding activities to be performed under Cyber Jaagrookta Awareness (Diwas).
- A committee will be framed to implement the action plan of Cyber Jaagrookta (Awareness) Diwas.
- It was unanimously decided that these activities will be conducted by the Department of Computer Applications in collaboration with IQAC.
- It was also decided that a series of activities will be performed with one activity in every month and the process will commence from December 2021.

- The list of activities to be performed are as below:

S.No	Month	Activities
1	December, 2021	Webinar on precautions during electronic payments by banking expert.
2	January, 2022	Poster making competition on Cyber crimes
3.	February, 2022	Interactive session with the students of Cybercrimes expert.
4.	March, 2022	Seminar/ webinar on Cybercrimes against women.
5.	April, 2022	Slogan writing competition on Cyber crimes.
6	May, 2022	Essay writing competition on Cybercrimes
7	June, 2022	Webinar/ Seminar on Information Technology Act by Law expert
8	July 2022	Interactive session on social networking with an administrative expert.
9	August 2022	Webinar/ Seminar on cyber hygiene in daily life by an Expert.
10	September 2022	Awareness drive regarding Cybercrimes by NSS students
11	November 2022	Short play by students of the college on Cybercrimes
12	December 2022	Workshop on Cybercrimes.

The meeting concluded with the vote of thanks by Coordinator IQAC.

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora
9. Prof. Rohit Gupta

Coordinator IQAC


Principal

ACTION TAKEN


A meeting of IQAC and Department of Computer Application was held on 19th July 2022 to review the action taken on the decisions taken in the previous meeting held on 13th November 2021. A committee constituted on 25th November 2021, for the implementation of action plan of Cyber Jaagrookta (Awareness) Diwas supervised the various activities organized in the college. The department of computer application in collaboration with IQAC organized a series of activities till July 2022 as mentioned in the action plan, the report of which was submitted to IQAC. The remaining activities will be performed as per schedule. The members of the committee constituted for organizing the activities are:

1. Prof. Rohit Gupta, Asstt. Prof. in Computer App (Nodal Officer)
2. Prof. Ambica Kumari, Asstt. Prof. in Psychology (Member)
3. Prof. Rajinder Kumar, Assistant Professor in Physics (Member)
4. Prof. Mamta Kundal, Assistant Professor in Commerce (Member)
5. Prof. Poonam, Assistant Professor in Hindi (Member)
6. Dr. Ashok Kumar, Assistant Professor in Biochem (Member)

The meeting ended with the vote of thanks.



Coordinator IQAC



Principal

5

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 13th April, 2022 (11:00 AM)

Venue: Principal Chamber

Chairperson: Dr. Sangeeta Nagari

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Mohinder Pal
4. Prof. Deepika Gupta
5. Dr. Yash P Sharma

Agenda of the Meeting:

The agenda of the meeting was to discuss activity related to safety measures in the event of fire to be organized in the college campus to observe fire service week in college campus

Consents :

- It was decided that Department of Chemistry in collaboration with IQAC will organize activity related to safety measures in the event of fire.
- It was unanimously decided that fire brigade department of Jammu and Kashmir will be contacted to display safety measures in the event of fire to observe the fire service week.
- The date fixed for the event shall be 19th April 2022 as it falls in the fire service week.
- It was decided that the students and faculty may be informed to attend the display event.

The meeting ended with a vote of thanks by Coordinator IQAC

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Mohinder Pal
4. Prof. Deepika Gupta
5. Dr. Yash P Sharma

Coordinator IQAC

Principal

ACTION TAKEN

A meeting of IQAC and Department of Chemistry was held on 20th April 2022 to review the action taken on the decisions taken in the previous meeting held on 13th April 2022. A fire Safety demonstration programme was observed in the college by a team of Fire Service officials from fire service Department Jammu led by its assistant director on 19-04-2022 to commemorate the Fire Service Week. The Assistant Director, Fire Service explained to the audience how different types of fire have been categorized as A, B and C and deliberated on the safety techniques in the event of fire.

The meeting ended with a vote of thanks by Coordinator IQAC



Coordinator IQAC



Principal

Minutes of Meeting

A meeting of IQAC members and Department of Food Science and Technology was held in the chamber of the Principal Dr. Sangita Nagari on 23rd April 2022 at 11:30 am.

Agenda of Meeting

To Organize one day Lecture on the topic "**Balanced Nutrition and Diet**" under the aegis of Azadi Ka Amrut Mahotsav in the Department of Food Science and Technology in collaboration with IQAC.

Members Present

1. Dr. Suresh Bhat
2. Prof. Irvinder Kour
3. Prof. Anjali Bhat
4. Dr. Anuradha Gandotra
5. Dr. Shalini Sharma
6. Dr. Monika Hans

Discussion

The following decisions were taken in the meeting.

1. One day invited talk on the topic "**Balanced Nutrition and Diet**" under the aegis of Azadi Ka Amrut Mahotsav will be organized by the Department of Food Science and Technology in collaboration with IQAC.
2. A resource person may be invited to deliver the talk
3. The lecture will be organized on 26th April 2022 in EDUSAT-HUB at 12:00 pm
4. Students from B.SC semester I and M.SC semester 1st and 3rd will attend the lecture and an interactive session will be followed after the session

The meeting concluded with a vote of thanks to the chair.

1. Dr. Suresh Bhat



2. Prof. Irvinder Kour

3. Prof. Anjali Bhat



4. Dr. Anuradha Gandotra



5. Dr. Shalini Sharma



6. Dr. Monika Hans



Coordinator, IQAC



Principal

ACTION TAKEN

A MEETING OF IQAC was held in the chamber of Principal Dr. Sangita Nagari on 27th April 2022 to review the action taken on the decisions taken in the previous meeting held on 23rd April 2022. The members present were informed that Department of Food Science and Technology in collaboration with IQAC has organized one day Invited Talk on the topic **Balanced Nutrition and Diet** under the aegis of Azadi Ka Amrit Mahotsav on 26th April 2022 at 12:00 pm in EDUSAT-HUB. Dietician Mitali Gupta was the guest speaker and delivered her talk and interacted with staff and students and also answered their queries related to diet, Health and Weight management. Around 53 students attended the lecture. The lecture proved to be very informative.

The meeting ended with a vote of thanks to the chair by Coordinator IQAC.



Coordinator, IQAC



Principal

MINUTES OF THE MEETING

A meeting of all HODs and IQAC Coordinator was convened by worthy Principal, Dr. Sangita Nagari in her chamber on 28th April, 2022.

AGENDA OF THE MEETING

1. To decide college timings for the commencement of classwork of even semesters.
2. Redressal of student's grievances by Grievance Redressal Committee.

MEMBERS PRESENT

1. Dr. Suresh. K. Bhat (HOD, Chemistry)
2. Dr. B. D. Sehgal (HOD, Physics)
3. Prof. Mohinder Pal (HOD, Statistics)
4. Prof. Mala Bhasin (HOD, Botany)
5. Prof. Vasudha Chaudhari (HOD, Zoology)
6. Dr. Rupinder Kour (HOD, Education)
7. Prof. Safia Sheikh (HOD, Urdu)
8. Dr. Rahul Sharma (HOD, Bictchnology)
9. Dr. Anuradha Gandotra (HOD, Food Science)
10. Dr. Kamlesh Slathia (HOD, Geography)
11. Dr. Puja Parihar (HOD, History)
12. Dr. Sujata Slathia (HOD, Economics)
13. Dr. Surjeet Kour (HOD, Punjabi)
14. Prof. M. K. Mussa (HOD, Hindi)
15. Dr. Vijender Kumar (HOD, Sanskrit)
16. Dr. Pooja Charak (HOD, Political Science)
17. Dr. Suraj Mohini (HOD, Sociology)
18. Dr. Priyanka Sharma (HOD, Music)
19. Prof. Nisha Bhagat (HOD, Environmental Science)
20. Prof. Eisha Gohil (HOD, Psychology)
21. Dr. Varun Sharma (HOD, Philosophy)
22. Prof. Mamta Gupta (HOD, Commerce)
23. Prof. Sheetal Sharma (HOD, Dogri)
24. Dr. Irvinder Kour (HOD, Home Science)

DISCUSSION

1.Regarding change of college timing, it was unanimously decided that the college timings for even semesters that are going to start after the end term exams of odd semesters shall be from 9.00 am to 5.00 pm, as was the practice before the pandemic. The college working hours subsequently shall be of five days a week.

2.Regarding the second agenda, it was unanimously decided in the meeting that, the grievances of the students, if any shall be reported to the grievance redressal committee that will address the grievances in the time bound manner. Lately, certain unhealthy practices have been observed in the college, whereby by some parents have misbehaved with the teachers. It won't be out of place to mention here that teachers are guardians of society and any disrespect of teacher has to be condemned in strong words. To minimize such unwanted incidents, it was decided that the parent with genuine grievances shall be directed to grievance redressal committee and if need arises, the committee, in turn shall consult the concerned teachers regarding the matter.

The meeting ended with the vote of thanks to the chair.

1.Dr.Suresh.K.Bhat (HOD,Chemistry)

2.Dr.B.D.Sehgal (HOD,Physics)

3.Prof.Mohinder Pal (HOD,Statistics)

4.Prof.Mala Bhasin (HOD,Botany)

5.Prof. Vasudha Chaudhari (HOD,Zoology)

6.Dr. Rupinder Kour (HOD,Education)

7.Prof.Safia Sheikh (HOD,Urdu)

8.Dr. Rahul Sharma (HOD,Biotechnology)

9.Dr. Anuradha Gandotra (HOD,Food Science)

10.Dr. Kamlesh Slathia (HOD,Geography)

11. Dr. Puja Parihar (HOD,History)

12.Dr. Sujata Slathia (HOD,Economics)

13.Dr. Surjeet Kour (HOD,Punjabi)

14. Prof. M. K. Mussa (HOD,Hindi)

15. Dr. Vijender Kumar (HOD,Sanskrit)

16. Dr. Pooja Charak (HOD,Political Science)

17. Dr. Suraj Mohani (HOD, Sociology)

18. Dr. Priyanka Sharma (HOD, Music)

19. Prof. Nisha Bhagat (HOD, Environmental Science)

20. Prof. Eisha Gohil (HOD, Psychology)

21. Dr. Varun Sharma (HOD, Philosophy)

22. Prof. Mamta Gupta (HOD, Commerce)

23. Prof. Sheetal Sharma (HOD, Dogri)

24. Dr. Irvinder Kour (HOD, Home Science)

Coordinator IQAC

PRINCIPAL

Action Taken Report

A meeting of the IQAC and other associated members was held on 22nd May, 2022 to re view the implementation and the action taken report of the decisions adopted in the previous meeting held on 28th April, 2022.

Information on Action Taken Report

1. Report on the college timings.

As reported by college advisory committee the college timings have been rescheduled from 9.00 am to 5.00pm instead of 9.00 am to 3.00 am and an advisory in this effect has been issued to conveners of college Time Table committee.

2. Report on redressal of students grievances

The convenor Grievance Redressal Cell of the college who was present in the meeting reported that the committee has already worked out the procedure to be adopted in the event of any grievance received from the student. The convener further emphasized that any particular grievance shall be addressed at the earliest and upto complete satisfaction of all stake holders.

The IQAC noted that the action taken were necessary on the various issues discussed in the previous meeting. The members present expressed satisfaction on the action taken report as presented in the meeting.

The meeting ended with vote of thanks.

Convenor Advisory Committee

Conveners of Time Table Committee

Coordinator IQAC

Principal

RA
Convenor
Time Table Committee



OFFICE OF THE PRINCIPAL
PADMA SHRI PADMA SACHDEV
GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR JAMMU
(CONSITUENT COLLEGE OF CLUSTER UNIVERSITY OF JAMMU)

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 06th June 2022, (11:00 AM)

Venue: Principal chamber

Chairperson: Prof. Minu Mahajan (Principal)

Faculty Present:

Dr Suresh Kumar Bhat	(Coordinator IQAC)
Dr Anjali bhat	(Convenor Criteria 1 st)
Dr Rupinder Kour	(Convenor Criteria 2 nd)
Dr Renu Anand	(Convenor Criteria 3 rd)
Dr Mohinder pal	(Convenor Criteria 4 th)
Prof Deepika Gupta	(Convenor Criteria 5 th)
Prof Anuradha Gandotra	(Convenor Criteria 6 th)
Dr Seema Arora	(Convenor Criteria 7 th)



Agenda of the Meeting:

The agenda of the meeting was to discuss the financial requirements related to seven criteria for NAAC III accreditation cycle.

Consent Items:

- All seven Criteria Conveners were asked to put up the financial requirements for their respective criterias by Worthy Chair.
- It was proposed that face lifting for the New Science Block, Food Science Block, Auditorium, Computer Science Department, Biotechnology Department and Music Department is required. Further it was suggested windows panes and window bolt for aforementioned departments is also required.
- It was decided Notice boards have to be installed in every classroom, and Water cooler fitted with aqua guard be installed at various places in the campus.
- It was proposed in the meeting that Women Study Center may be revived in the college as same has been mentioned in previous AQAR's
- It was observed that most of the classes are without lecture stands therefore it was unanimously decided that the same may be purchased along with the necessary accessories for smooth and unhindered classroom activities.
- It was proposed that funds are required for the modification of water conservation tank in the college campus and for making solar panel functional.
- It was recommended that funds should be spared for Display boards/ sign boards/ Department Bulletin Boards.

The Coordinator IQAC thanked the Chair and the Committee members for their valuable suggestions.

Signatures

Dr Anjali Bhat

Dr Rupinder Kour

Dr Renu Anand

Dr Mohinder Pal

Prof Deepika Gupta

Prof Anuradha Gandotra

Dr. Seema Arora

(Convenor Criteria 1st)

(Convenor Criteria 2nd)

(Convenor Criteria 3rd)

(Convenor Criteria 4th)

(Convenor Criteria 5th)

(Convenor Criteria 6th)

(Convenor Criteria 7th)

Dr Suresh Kumar Bhat
Convenor

P: of Minu Mahajan
Principal

Accountant to file PR
NRK's

Back file

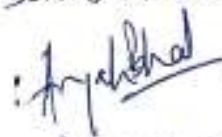
Approved as proposed
NRK's
08.06.2022

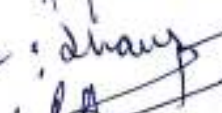
The NAAC accreditation process for Padma Shri Padma Sachdev Government P.G. College for Women Gandhinagar, Jammu is supposed to be commencing during November-December 2022. In this regard repair and renovation is required in various departments. The approximate amount required for the works is as:


S.No	Name of Work	Departments	Approximate cost in lacs.
1	White wash and minor repair;	New Science Block	15/-
		Food Science Block	10
		Auditorium	30
		Computer Department	0.5
		Biotechnology Department	1
		Music Department	1
2	Window panes and Window bolt	New Science Block, Food Science Block, Auditorium, Computer Department, Biotechnology Department, Music Department	5
3	Furniture required for departments	All departments as per requirement i.e. chairs, tables, lecture stands	20
4	Notice and display boards	In classrooms and other designated areas like women's study Centre	5
5	Water coolers with aqua guards	Girls' common room and other important areas	1
6	Badminton and Lawn tennis	Physical education	.30
7	Green House	Botany Department	1.25
8	Water conservation	Criterion 7	.5
9	Research Bulletin	Criterion 3	.25
	Approximate Total		90.8 = 91

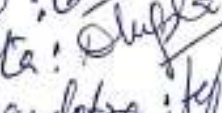
In order to meet the urgent requirements of the various departments and miscellaneous work required in the whole campus a demand of approximate ninety one lac rupees is put forth for favour of further necessary action at your end.

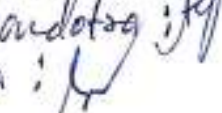
Signature Dr Suresh Kumar Bhat (Chairman)


Dr Anjali Bhat : 


Dr Rupinder Kaur : 

Dr Renu Anand : 

Dr Mohinder Pal : 

Prof Deepika Gupta : 

Prof Anuradha Gaudetia : 

Dr Seema Arora : 

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 16th June 2022, (11:00 AM)

Venue: Principal Chamber

Chairperson: Prof. Minu Mahajan

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Dr. Rupinder Kour
4. Prof. Renu Rajput
5. Dr. Mohinder Pal
6. Dr. Revika Arora
7. Prof. Anuradha Gandotra
8. Dr. Shakun Majahan

Meeting:

The agenda of the meeting was to discuss the status of AQAR 2021-2022 and SSR Compilation.

Consent Items:

- All Seven Criterion Convenors were asked to compile AQAR 2021-2022.
- It was decided that SSR compilation of cycle III, NAAC accreditation has to start in the right earnest and must be completed before 15th of August.
- It was unanimously decided that the compilation process will commence from 1st July, 2022.
- Amidst the tight schedule of the classes, it was decided that some time shall be devoted regularly for compilation of AQAR 2021-2022 and SSR.
- It was proposed that the path leading to RK Block from Arts Block may be installed with overhead fibre sheets to allow the students to have a free walk to their classes in the event of rain.
- The Coordinator IQAC thanked the chair and the convenors for their valuable suggestions.

Signatures:

1. Dr. Suresh Kumar Bhat

(Coordinator, IQAC)

2. Dr. Anjali Bhat

(Convenor, Criterion 1st).....

3. Dr. Rupinder Kour

(Convenor, Criterion 2nd).....

4. Prof. Renu Rajput

(Member, Criterion 3rd).....

5. Dr. Mohinder Pal

(Convenor, Criterion 4th).....

6. Dr. Revika Arora

(Member, Criterion 5th).....

7. Prof. Anuradha Gandotra

(Convenor Criterion 6th).....

8. Dr. Shakun Majahan

(Member, Criterion 7th).....


Coordinator IQAC

approved



Principal

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 1st September, 2022 (11:00 AM)

Venue: Principal Chamber

Chairperson: Prof. Minu Mahajan

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

Agenda of the Meeting:

The agenda of the meeting was to discuss schedule for parent teacher meet 2021-2022 in the college auditorium.

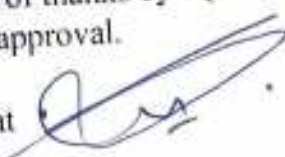
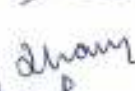


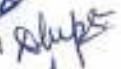
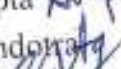

Discussion:


The following points were discussed and resolved

1. It was unanimously decided that parent teacher meet will be conducted on 6th September 2022 at 10:00 am.
2. The venue of the meet will be Auditorium of Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu.
3. It was also decided that information regarding Parent Teacher meet will be published in the local newspaper for the information to the parents.
4. It was resolved that registration will start at 10:00 am in the morning. Welcome speech will be given by Worthy Principal followed by interaction of parents and teachers.

5. Feedback form will be given to parents for their feedback about functioning of the college.

The meeting ended with vote of thanks by IQAC Coordinator and the minutes will be submitted to the chair for approval.

1. Dr. Suresh Kumar Bhat 
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour 
4. Dr. Renu Anand 
5. Prof. Mohinder Pal 
6. Prof. Deepika Gupta 
7. Dr. Anuradha Gandotra 
8. Dr. Seema Arora 


Coordinator IQAC


Principal

ACTION TAKEN

A meeting of IQAC was held on 9th September 2022 to review the action taken on the decisions taken in the previous meeting held on 1st September 2022. The parent Teacher Meeting of Academic session 2021-2022 was conducted in the auditorium of the college campus on 6th September 2022. Prof. Minu Mahajan, worthy principal welcomed parents, teachers and students present in the meeting. Teachers discussed with the parents the ways by which they can help their wards to excel in academics. A comprehensive feedback was given by teachers to the parents and there was a mutual exchange of ideas and suggestions. Feedback form was circulated among the parents for their feedback about functioning of the college and valuable suggestions. Vote of thanks was given by Prof. Suresh Bhat, Convener IQAC. The parents Teachers Meeting was Conducive and fruitful.

The meeting ended with a vote of thanks by Coordinator IQAC



Coordinator, IQAC



Principal

P.S.P.S Govt PG College For Women, Gandhinagar Jammu.

Internal Quality Assurance Cell Committee

Minutes of Meeting

Date and Time: 19th September, 2022 (11:30 AM)

Venue: Principal Chamber

Chairperson: Prof. Minu Mahajan

Faculty Present:

1. Dr. Suresh Kumar Bhat
2. Dr. Anjali Bhat
3. Prof. Rupinder Kour
4. Dr. Renu Anand
5. Prof. Mohinder Pal
6. Prof. Deepika Gupta
7. Dr. Anuradha Gandotra
8. Dr. Seema Arora

Agenda of the Meeting:

The agenda of the meeting was to discuss schedule for Alumni meet 2021-2022 in the college auditorium.

Discussion:

The following points were discussed and resolved

1. It was unanimously decided that Alumni meet will be conducted on 22nd September 2022 at 11:00 am onwards.
2. The venue of Alumni meet will be Auditorium of Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu.
3. It was also decided that members of Alumni Association will also participate in organizing the event.
4. It was resolved that registration will start at 10:00 am in the morning. Welcome address will be presented by Advocate Radha Jasrotia (President, Alumni Association) , Smt. Neetu Gupta, Additional Commissioner, Slaes Tax Department will be the Chief Guest and Smt. Seema Shekhar , Former Additional General will be the guest of honour.

5. It was also decided that following college staff members will be on duty for the smooth conduct of the Alumni Meet.

Compering

Prof. Neelam Thapa, Dr. Neelima G

Seating Arrangement in the Auditorium

Prof. Anshu Sharma

Prof. Ashma Gupta

Prof. Anupama Sharma

Prof. Monika Hans

Registration Forms Circulation and Collection

Prof. Ashma Gupta

Prof. Shivani Sawhney

Prof. Sania Hamid

Rapporteur

Prof. Shakun Mahajan

Prof. Chetna Mahajan

Refreshment Team

Prof. Anjali Bhat

Prof. Neelam Bhagat

Prof. Shivani Sawhney

Press Release

Prof. Shakun Mahajan

Prof. Chetna Mahajan

Mr. Varun

Prof. Abhinav

Invitation Committee

Prof. Shakun Mahajan

Prof. Anshu Sharma

Prof. Neelam Thapa

Prof. Ashma Gupta

Prof. Sania Hamid

Prof. Malti

Prof. Monika Hans

Mr. Varun

Cultural Committtee

Prof. Anupama Sharma

Prof. Shivani Sawhney
Prof. Eisha Gohil
Prof. Chetna Mahajan

The meeting ended with vote of thanks by IQAC Coordinator and the minutes will be submitted to the chair for approval.

1. Dr. Suresh Kumar Bhat

2. Dr. Anjali Bhat

3. Prof. Rupinder Kour

4. Dr. Renu Anand

5. Prof. Mohinder Pal

6. Prof. Deepika Gupta

7. Dr. Anuradha Gandotra

8. Dr. Seema Arora

Coordinator, IQAC

Approved
Principal

ACTION TAKEN

A meeting of IQAC was held on 26th September 2022 to review the action taken on the decisions taken in the previous meeting held on 19th September 2022. The Alumni Meet was conducted in the auditorium of the college campus on 22nd September 2022. Advocate Radha Jasrotia addressed the gathering and shared her beautiful memories spent in the college. The alumni of the college enthralled the stage with beautiful performances. Prof. Minu Mahajan, worthy principal, Padma Shri Padma Sachdev, Government P.G. College for Women, Gandhi Nagar, Jammu addressed the gathering and give best wishes. All the Alumni of the college were registered for Alumni meet and feedback form were also circulated and collected on the spot. The event was sponsored by Sh. Vardhman Jewellers, Shells, VLCC, and Naturals Jammu. The programme concluded with the vote of thanks by Retired Prof. Renu Nanda.

The meeting ended with a vote of thanks by Coordinator IQAC



Coordinator, IQAC

approved
Principal

Padma Shri Padma Sachdev Govt College for Women Gandhi Nagar Jammu

(A constituent college of Cluster University of Jammu)

Minutes of Meeting

A meeting of Internal quality assurance cell (IQAC) and advisory committee of college was held on 04.11.2022 under the convenorship of Principal of the college Hon'ble Prof Minu Mahajan in the office of the principal.

Agenda item I: Composition of IQAC of the college.

Agenda item II: Nominations of External members for IQAC.

Members present in the house unanimously resolved that as per NAAC guidelines for IQAC, IQAC of the college may be constituted under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

Coordinator IQAC of the college informed the members present in the meeting that composition of the IQAC according to IQAC guidelines of NAAC is as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC.

A threadbare discussion was held on each point and it was unanimously resolved that following officials/ academicians/ industrialists/ Alumni/ student shall act as members of IQAC so that IQAC can facilitate/contribute in the overall development of the institute.

- A. An academician of international repute Prof (Dr.) Ravindra Kumar Sinha Vice-Chancellor SMVDU, Katra
- B. Senior administrative officers Prof (Dr.) Yasmeen Ashai, Director Higher Education J&K Govt.
- C. Nominee from Alumni Prof Nalni Kohli, Ex – Director Department of Higher Education J&K Govt.
- D. Nominee from Stake holders Prof Zahoor A Chat, Ex-Director of Higher Education Department J&K Govt NAAC accreditation expert and Accessor
- E. Nominee from Local society Prof (Dr.) Satinder Singh, Ex- Nodal Principal of Jammu Division Colleges and NAAC accreditation expert and Accessor.
- F. Nominee from Industry Sh Arun Gupta, President of Chamber of Commerce Jammu.

Cont.

Members of Advisory committee of the college:

1. Prof. Indira Kaur
2. Prof. Bindu Sharma R. du S. har
3. Prof. Anjali Bhat
4. Prof. Anjana Gupta
5. Prof. Anuradha Gaudhkar
6. Prof. B. D. Sehgal
7. Prof. Indu Khajuria
8. Prof. S. S. Kumar

9. Prof. Neelam Bhagat - neelam
10. Prof. Mohinder Kaur

Members of IQAC of the college

- 1)
- 2) Dr. Rupinder Kaur (In-charge)
- 3) Dr. Anand (RA-1)
- 4) Dr. Deepika Gupta
- 5) Dr. Anuradha Gaudhkar
- 6) Dr. Arun Kumar
- 7) Dr. Yash Paul
- 8)

Meeting ended with formal vote of thanks to the chair.


Principal

PADMA SHRI PADMA SACHDEV GOVT COLLEGE FOR WOMEN
GANDHI NAGAR, JAMMU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting

06.02.2023

A meeting of Heads of departments along with IQAC members of the college was held on 6th February at 4 PM in the main staff room under the chairmanship of worthy Principal of the college Prof. Minu Mahajan.

Attendees

- Heads of various departments of the College.
- IQAC members of the College.

Agenda of the meeting

To discuss various modalities for preparing Self Study Report (SSR) 3rd cycle for Assessment and Accreditation of the College by NAAC Bengaluru.

Discussions & Resolutions

- Meeting started with formal Welcome of the madam Principal Prof. Minu Mahajan and Heads of various departments by IQAC of the college.
- A Performa for departmental profile of the college was provided to the Heads of various departments for data compilation for SSR. A threadbare discussion was held and house unanimously decided to submit the requisite information within 10 days along with documents to IQAC of the College.
- Members present in the house were informed that College submitted the Annual Quality Assurance Reports (AQAR's) for last five years and there by full -fill the pre-requisite for IIQA.
- The Heads of departments were appraised about developments related to name of the College. It is pertinent to mention that, the name of the college was changed in compliance to J&K UT Order No.1161-JK (GAD) of 2021 dated 29.10.2021 issued by General Administrative Department read with corrigendum issued to above Govt. order on 25.11.2021 Vide endorsement No. GAD- ADM-0111/46/2021-09- GAD and an order issued by Department of Higher Education. The name **Govt. College for Women Gandhi Nagar Jammu** now has been changed to **Padma Shri Padma Sachdev Govt. College for Women Gandhi Nagar, Jammu** subsequently new name shall be used for all future communications with NAAC.

Heads of Departments

Name

1. Dr. Irvinder kaur
2. Dr. B.D. Sehgal
3. Dr. Anjana Gupta

Signature

4. Dr Surinder S Parihar
5. Dr Kamlesh K Slathia
6. Dr. Mala bhasin
7. Dr. Mamta Gupta
8. Dr. Vasudha Chaudhari
9. Dr Rajni Kumari
10. Dr Jyoti Dutt
11. Dr Rahul Sharma
12. Dr. Vijender Kumar
13. Dr. MK Mussa
14. Dr. Liquat Jafri
15. Dr. Rohit Gupta
16. Dr. Pooja Charak
17. Dr. Kusum
18. Dr. Sheetal





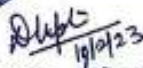
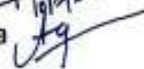


19.

20.

21.

22.

IQAC Members

- | Name | Signature |
|---------------------------------|--|
| 1. Dr. Anjali Bhat |  |
| 2. Dr. Rupinder Kour |  |
| 3. Dr. Renu Anand |  |
| 4. Dr. Mohinder Pal |  |
| 5. Dr. Deepika Gupta |  |
| 6. Dr. Anuradha Gandotra |  |
| 7. Dr. Aran Kumar |  |
| 8. Dr. Yash paul (Co-ordinator) |  |

Meeting ended with for formal vote of thanks.
Minutes submitted for approval of the chair.

ACTION TAKEN

3

A meeting of IQAC was held in the chamber of Principal on 20th March 2023 to review the decisions taken in the previous meeting held on 6th February 2023. All the seven criteria's of NAAC are working on preparation of Self Study Report for assessment and accreditation of the college by NAAC. Whereas the Annual Quality Assurance Reports (AQAR's) for the last five years have already been submitted and uploaded on the website.

Padma Shri Padma Sachdev
Govt College for Women Gandhi Nagar, Jammu

Minutes of meeting
03.3.2023

A meeting of **Advisory Committee** and Internal Quality Assurance Cell (IQAC) of the College was held on 3rd March at 10 am under the chairmanship of the worthy Principal of the college Prof Minu Mahajan.

The agenda of the meeting was to discuss various points regarding meeting of IQAC of the college with external members scheduled on 8.3.2023.

- A detailed discussion was held on various points regarding the meeting and committee unanimously resolved that a meeting with external members of IQAC constituted vide Notification No WCG/1371 dated 03.3.2023 should held as per schedule ie on 08.3.2023 and invitation letters to external members of IQAC may be sent at as early as possible so that they can attend the meeting conveniently. External members of IQAC are:
 - a. Prof. (Dr.) Yasmeen Ashai, Director Higher Education J&K, UT
 - b. Prof. Nalni Kohli, Ex- Director Higher Education
 - c. Prof. Zahoor Ahmad Chatt, Ex- Director Higher Education
 - d. Prof. (Dr.) Satinder Singh, Ex- Nodal Principal Jammu Division Colleges
 - e. Sh. Arun Gupta, President Chamber of Commerce & Industries Jammu.
- It was resolved that an honorarium of rupees 2000/- shall be paid to external IQAC members as remuneration. Also, TA/DA shall further be paid to the members as per admissible rules.
- Committee also resolved that the deliberation of the aforementioned meeting would be based on the following agenda points:
 - To discuss the road map for change in the name of the college as per Govt Order No 1161-JK(GAD) of 2021 dated 29.10.2021
 - To organize seminar, conferences, workshops on NAAC awareness, IPR, Research Methodology, Gender sensitization, etc.

- To sign MOU with Kitaab aur Kalam Foundation (KAKF) and Chamber of Commerce and Industries, Jammu J&K
- To Start New online and offline courses ^{or} discuss the future plan of the institution.
- To discuss the possible roadmap of implementation of MOOC Courses.
- To develop the infrastructure of the institute in terms of parking facility, smart class rooms, etc.
- To develop the vibrant Academic calendar for the smooth functioning of the college.
- To initiate the process of opening of post graduate courses in various subjects.
- To discuss the upgradation and digitization of the library.
- To discuss the upgradation and modernization of labs.
- To discuss the improvement and upgradation of existing sport facilities and development of new sports infrastructure.
- To conduct regular seminars, workshops, conferences, discussions, extempore speeches, and debates.
- To develop the stationery outlet facilities in the college campus.
- To look for the possibilities of opening Crèche (Kid Centre) in the institute in order to maintain work-life balance.

Following Members attended the meeting:

IQAC Members

1. Dr. Yash Paul (Coordinator) *Y2*
2. Prof. Anjali Bhat
3. Prof. Renu Anand *RA-1*
4. Prof. Mohinder Pal *Mohinder*
5. Prof. Deepika Gupta *Deepika*
6. Prof. Anuradha Gandotra *Ag*
7. Prof. Aran Kumar *Yash*
8. Prof. Rupinder Kaur Sharma

College Advisory Committee

1. Prof. Bindu Sharma *Bindu Sharma*
2. Prof. Irvinder kour
3. Prof. S.S Parihar *Sh*
4. Prof. B.D Sehgal *B.D*
5. Prof. Neelam Bhagat *neelam*

The meeting ended with vote of thanks to the chair.
The minutes are recommended for the approval.

approved
10/11/21

GOVT COLLEGE FOR WOMEN GANDHI NAGAR JAMMU
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

Date: 13th July 2023

Time: 11:00 am.

Venue: Principal chamber

A meeting of members of IQAC was held with the Principal of the college on 13th July 2023 in the Principal chamber at 11am.

Attendees:

1. Prof Anjali Bhat
2. Prof Rupinder Kour
3. Prof Renu Anand
4. Prof Mohinder Pal
5. Prof Deepika Gupta
6. Prof Anuradha Gandotra
7. Prof Aran Kumar
8. Prof Ajaz Ahmed
9. Prof Ashma Gupta
10. Prof Neha Antal
11. Prof Yash Pal Sharma, Coordinator IQAC.

Agenda of the meeting:

To review the preparation of SSR before the submission of IIQA of the college.

Consent items:


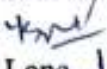

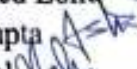

- ❖ The meeting commenced with a warm welcome to all the attendees by the Principal madam. The purpose of the meeting was to discuss with the NAAC criteria Incharges /IQAC members for the preparation of SSR before the submission of IIQA of the college.
- ❖ It was resolved unanimously by all the IQAC members that on 14th of July 2023, college will initiate the process for submission of IIQA for the NAAC assessment.
- ❖ Members unanimously resolved that IIQA would be as submitted as per the name of college in the Act of Cluster University of Jammu and on the AISHE, portal i.e., Govt College for Women Gandhi Nagar Jammu.
- ❖ Moreover, queries raised by the members regarding different key indicators of respective criteria were also addressed by the Principal Madam.
- ❖ The meeting ended with a vote of thanks presented to the Principal by the IQAC Coordinator Prof Yash Pal Sharma.

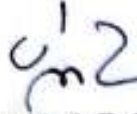
Members Present:

1. Prof Anjali Bhat
2. Prof Rupinder Kour
3. Prof Renu Anand
4. Prof Mohinder Pal
5. Prof Deepika Gupta

(Handwritten signatures of Prof Anjali Bhat, Prof Rupinder Kour, Prof Renu Anand, Prof Mohinder Pal, and Prof Deepika Gupta)

GOVT COLLEGE FOR WOMEN GANDHI NAGAR JAMMU
INTERNAL QUALITY ASSURANCE CELL

6. Prof Anuradha Gandotra 
7. Prof Aran Kumar 
8. Prof Ajaz Ahmed Lone 
9. Prof Ashma Gupta 
10. Prof Neha Antal 


13.7.2023
Prof Yash Pal Sharma,

Coordinator IQAC.


Prof. Minu Mehta
Principal,
PSPS Govt College for Women
Gandhi Nagar, Jammu